



**CITY COUNCIL WORK SESSION MINUTES  
CITY OF ODESSA, TEXAS**

**November 15, 2022**

On November 15, 2022, a work session meeting of the Odessa City Council was held at 3:02 p.m., Council Chamber, fifth floor, City Hall, 411 W. 8<sup>th</sup> St., Odessa, Texas.

City Council present: Mayor Javier Joven; Council members: Mark Matta, District One; Steven P. Thompson, District Two; Detra White, District Three; Mari Willis, District Five; and Denise Swanner, At-Large.

City Council absent: Council member Tom Sprawls, District Four.

Others present: Michael Marrero, City Manager; Norma Aguilar-Grimaldo, City Secretary; Natasha Brooks, City Attorney; Cindy Muncy, Assistant City Manager; and other members of City staff.

A quorum being present, Mayor Joven called the meeting to order, and the following proceedings were held:

Council member Swanner gave the invocation.

**Discuss transfer funding originally allocated to the Infill Housing Construction Program to the HOME Rehabilitation Reconstruction Project.** Merita Sandoval, Director of Community Development, requested that \$234,334 from the Infill Housing Program be transferred to the HOME Rehabilitation Reconstruction Project. She stated that there were houses on the waiting list for minor repairs. The funds were not being used for the infill housing. Mr. Marrero stated that there was a lack of available lots for the infill housing. It was possible that the Infill Housing Program would be phased out.

**Discuss purchase of traffic signal cabinets.** Hal Feldman, Traffic Engineer, stated that 18 traffic signal cabinets would be purchased for \$270,900.

**Discuss purchase of 32 radios for Odessa Fire Rescue.** Saul Ortega, Assistant Fire Chief, stated that the purchase was for 32 portable radios that included the microphones, two batteries, and charging stations. The item was an approval of a supplemental request. Aging radios would be replaced. The cost was \$349,702.84.

**Discuss award for purchase of replacement Ion Chromatography System.** Tom Kerr, Director of Public Works/Utilities, stated that the Ion Chromatography System was for utilities that analyzed the water. The current equipment was nearing ten years, the life span of the equipment. The cost was \$68,524.50.

**Discuss annual renewal of Motorola P25 Radio System Maintenance/Support.** Mrs. Muncy stated that this was the renewal of the Motorola system for an annual cost of \$447,693.

**Discuss renewal of annual software maintenance support for Munis ERP system.** Mrs. Muncy stated that the renewal was for the annual software maintenance and all the departments shared the cost.

**Discuss renewal for Industrial District 1-B.** Ms. Brooks stated that the Industrial District agreement renewal was for a five year term. The current contract ended at the end of this year. Industrial District contracts could be up to 15 years. She stated that the site was immune from annexation unless requested by Grow Odessa. Mayor Joven asked about the services provided. Mr. Marrero stated that the water service was already provided. Ms. Brooks stated that there were 21 industrial districts. Mayor Joven asked to review the contracts as each were unique. Ms. Brooks stated that the land was appraised annually. She would send the contracts by expiration dates.

**Discuss renewal for Industrial District 1-C.** Ms. Brooks stated that Industrial District 1-C was a renewal that had water and sewer services. The renewal was for five years.

Motion was made by Council member Willis and seconded by Council member White to adjourn the meeting. The motion was approved by the following vote:

Aye: Joven, Matta, Thompson, White, Willis, and Swanner  
Nay: None

The meeting adjourned at 3:22 p.m.

ATTEST:

APPROVED:

Norma Aguilar-Grimaldo, TRMC, CMC  
City Secretary

Javier Joven  
Mayor