

## PUBLIC NOTICE

### **City of Odessa City Council meetings to be held with Social Distancing guidelines.**

In accordance with the Open Meetings Act, Chapter 551 of the Government Code of Texas, notice is hereby given to all interested persons that the City of Odessa Downtown Odessa Board will have a board meeting at City Hall, Council Chambers beginning at **12:00 p.m. on Tuesday, May 10, 2022** for the following purposes:

**See attached agenda**

This Notice is being posted on the south door of City Hall and on the bulletin board of the first floor of City Hall, Odessa, Texas, this the \_\_\_\_\_ day of May 2022 at \_\_\_\_\_ .m., said time being more than seventy-two hours prior to the time at which the subject meeting will be convened and called to order. The public notice is also posted on the City of Odessa's website [www.odessa-tx.gov](http://www.odessa-tx.gov)

The meetings are available to all persons regardless of disability. Individuals with disabilities who require special assistance should contact the City Secretary's Office at 432/335-3276, or 411 West 8th Street, First Floor, Odessa, Texas, during normal business hours at least twenty-four hours (24) in advance of the meeting.

**Norma Aguilar-Grimaldo, TRMC, CMC  
City Secretary**



1. Approval of Minutes – April 12, 2022
2. Review of February, March & April 2022 Financials
3. New Business:
  - a. Ron Kirby present and discuss 2021 audit
  - b. Discuss intern updates
  - c. Discuss volunteer commitments for summer events
  - d. Discuss Alexa's resignation
4. Event Update:
  - a. Downtown Egg Hunt – Recap
  - b. Downtown Art Tour- Recap
  - c. Tacos and Tequila - May 14<sup>th</sup>
  - d. Hot Summer Nights- June- July
  - e. Painted Potter Art Walk- June 3<sup>rd</sup>
  - f. WTFTM Memorial Car Show – June 18<sup>th</sup>
  - g. Firecracker Fandango -July 2<sup>nd</sup>
  - h. Lowriders Against Bullying Car Show – Aug. 19-20
  - i. West Texas Fest, Partnered event- October
  - j. Downtown Art Tour (October)
5. Old Business:
  - a. Review appointment Lonnie Lawrence to design committee
  - b. Review appointment John Herriage and Sondra Eoff to task force
  - c. Discussion of grants and status updates:
    - i. Reimbursed - The House (infrastructure)
    - ii. Compiling documents for reimbursement – Ambler Law (façade and infrastructure)
    - iii. Under construction – PediCardio of West Texas (façade and infrastructure)
    - iv. Under construction – ICON Tavern (façade and infrastructure)
    - v. Document submitted- Little McJack Properties LLC, (Submitted)
    - vi. Document submitted – Par II (Submitted)
  - d. Discuss open meeting requirements
  - e. Discuss conflict of interest email
6. Comments or suggestion of future agenda items

-Next Meeting, Tuesday, June 14th, 2022-

**Downtown Odessa, Inc.**

**Minutes for April 12, 2022**

**Council Chambers**

**Board members present: Cruz Castillo, Mark Matta, Shawn Rodriguez, Denise Swanner, William Vaughan and Lonnie Lawrence**

**Absent: John Herriage, Sondra Eoff and Alma Gomez.**

**Board President Shawn Rodriguez leads the meeting starting at 12:03pm**

**Downtown Odessa, Inc:**

- 1. Approval of Minutes- February 8<sup>th</sup> 2022- Motion was made by board member Castillo and seconded by board member Rodriguez to approve minutes.**
- 2. Review of February and March 2022 Financials- Financials reviewed, board would like to wait for Treasurer Eoff to approve at next meeting.**
- 3. New Business:**
  - a. Discuss ODC grant process/ ODC meeting and update – Businesses will be required to have a business plan and resume. Based on the length of time they have owned the business and resume will determine if they are required to take CE classes.**
  - b. Discuss Design Committee for ODC and appointment – Board votes Lonnie Lawrence in place of John Herriage for ODC Design committee. All approve.**
  - c. Discuss Housing Taskforce with TIRZ- Board approves John Herriage and nominates Sondra Eoff for Taskforce with TIRZ.**
  - d. Summer help May-July – ED Hallmark discusses the need for help in the Summer. It would be a partnership with the city and university that would offer a paid internship. An intern through UTPB will help pilot Downtown Odessa as well as other department and get students involved in government entities.**
  - e. Discuss parking updates – 4<sup>th</sup> and grant update has been approved and is ready to go. 4<sup>th</sup> and Jackson has a new sign that shows the rendering that has been approved. Waiting on design committee to move forward. 4<sup>th</sup> and 5<sup>th</sup> street parking has been changed to diagonal parking.**
  - f. Discuss RFP's- Two RFP's currently out. JC Penny lot and Scott Theater. City would like to see restaurant and retail on bottom level and housing on the top. Open until May 11<sup>th</sup>.**
  - g. Discuss process of planning 7 million from 2019- For design firms to come in and show the potential of where the 7 million could be spent. City staff and design committee are working on reviewing proposals.**
  - h. Discuss Travel Texas Grant- Grant through the governor's office. DOI received a grant from Travel Texas, Expedia, and Culture Map.**
  - i. Discuss volunteer commitments for summer events – ED Hallmark explained the need for volunteers in the summer. Presented a volunteer signup sheet.**
- 4. Event Update:**

- a. **State of Downtown Recap/ TIRZ event recap- Great response for both events.**
- b. **Downtown Egg Hunt - April 8<sup>th</sup> -16<sup>th</sup> – Huge turnout. This year we gave out 14,000 eggs. We saw lots of foot traffic in Downtown. First year charging to be a stop on the bunny trail, turned out to be a success.**

**Board member Lonnie Lawrence had to leave meeting at 12:50. Meeting adjourned due to lack of quorum will table the rest for next meeting.**